

KITTERY PORT AUTHORITY

APPROVED
July 1, 2010
Council Chambers
7:00 P.M. – 8:35 P.M.

Members Present: John Carson, Chairman, William Bailey, Kelly Philbrook, Joan Castellano, Thomas Smith, Russell White representing the Planning Board and Harbormaster Bion Pike.

Members Absent: Barry Bush

1. Minutes of Meeting: June 3, 2010:

Mr. White moved to approve the minutes of June 3, 2010, seconded by Mr. Bailey with all in favor.

2. Budget Report:

Ms. Castellano stated that the KPA had spent 97.3% of the budget. Chairman Carson stated that there still might be a few more invoices that might come in and they might need to move some money forward. Chairman Carson noted that the 2011 budget had been approved and the early draft was showing \$93,271 for the following year. Chairman Carson indicated they had a new insurance program and had saved \$1,500.00 as they had gotten out of the assigned risk pool.

3. Harbormaster Segment:

Harbormaster Pike stated the hoist at Government Street had stopped working as the main breaker was gone. He continued that it had already been replaced.

Harbormaster Pike stated that Mr. D'Amico had paid all of the outstanding bills for the dumpster at Pepperrell Cove with the exception of \$166.00 which was still outstanding from April.

Harbormaster Pike indicated relative to the Portsmouth Yacht Club moorings, that the idea was that outside of the sound basin might be the best place to put them.

Harbormaster Pike noted that it was his thought that Fort McClary should come off the mooring wait list application. Chairman Carson stated that would be addressed when the rules and regulations were reviewed.

Harbormaster Pike stated that they were going to be putting up the security cameras at Pepperrell Cove. He continued they were going to be attached to the harbormaster shack. Mr. Bailey asked how far above the shack they were going to be. Harbormaster Pike responded that they would be at least 6 feet above. He continued that the shack was not wired for cable and that they could not get a wireless signal to stream the footage from the security cameras live to the police.

department. Harbormaster Pike noted that the footage would all be recorded in the harbormaster shack.

Harbormaster Pike stated that he had gotten a quote of just under \$10,000.00 from Woods Electric to dig a trench to the pier so they could get the electricity out of Cap'n Simeons. He continued that he thought they should get quotes for the entire project and submit them to the CIP Committee. Harbormaster Pike indicated that he was going to get a quote for the water as well.

Harbormaster Pike indicated that the police radio on the boat had stopped working. He continued that he was going to ask the police department if they had an extra radio unless the KPA wanted to upgrade to a digital radio which would run about \$600-\$800. Chairman Carson stated that they would discuss the issue and asked if it had created problems by not having a radio. Harbormaster Pike responded that it had not caused any problems thus far as dispatch mainly contacted him on his cell phone.

Harbormaster Pike noted that Peter Walsh had helped him install the new float at Traip and that it was about 85% completed. He said that they did not have the ramp on yet but had gotten rave reviews.

Harbormaster Pike stated that the fire extinguishers were in and needed to be picked up.

Harbormaster Pike noted that he had taken the Spruce Creek Association out for their first monitoring trip. He continued they would now be going every other week through September.

Harbormaster Pike stated that he was going to email the final storm plan to everyone and asked for their review.

4. Public Comments and Issues

Mr. Hall asked about the Portsmouth Yacht Club moorings in Pepperrell Cove. Chairman Carson responded that they need to be outside of the federal navigation project. Harbormaster Pike noted that he had a copy of a photo from the Army Corps and the moorings were significantly inside the line.

5. Correspondence to/from Chairman:

Chairman Carson stated relative to the Maine/New Hampshire Connectivity Study that most people were not happy with the suggestion of a pedestrian/bicycle bridge. He continued that the latest possibility was to enhance the Sarah Long bridge and have a bus route between Kittery and Portsmouth.

6. Fisherman's Advisory Committee

Eddie Foye and Steve Lawrence of the Fisherman's Advisory Committee stated they had been meeting with Harbormaster Pike and the biggest topic they had discussed was changes to the fee

schedule. Dave Kaselauskas, who was not present, had stated that he would like to see different commercial and recreation rates as the commercial rate was supposed to be \$100 flat. Chairman Carson indicated that he wanted to put together a list of things to consider and get all of the issues out for a public hearing. Chairman Carson stated that they were going to have to change the fees and were going to try to keep it as fair as possible and they would be looking for any input people wanted to bring forward.

Chairman Carson stated over the next few months he would like to see a charter and mode of operation set up for the Fisherman's Advisory Committee. He continued that he would like to have at least one member of the Committee present at each KPA meeting and that he appreciated their effort.

7. Executive Session:

Mr. White moved to go into executive session in accordance with 1 M.R.S. § 405 (6)(A) to discuss personnel matters, seconded by Ms. Philbrook with all in favor. Motion passes 6/0. Executive Session opened at 7:55 P.M.

Mr. White moved to come out of executive session, seconded by Ms. Philbrook, with all in favor. Motion passes 6/0. Executive Session closed at 8:27 P.M.

Ms. Castellano moved to accept the employment agreement for the Harbormaster position effective 6/1/10, seconded by Ms. Philbrook.

A roll call vote was taken with all in favor. Motion passes 6/0.

Mr. White moved to amend the draft Harbormaster job description accepted on 4/7/2005 to change the reference to the position from part time to full time, seconded by Mr. Bailey.

A roll call vote was taken with all in favor. Motion passes 6/0.

8. Adjournment:

Meeting adjourned at 8:35 P.M.